

# < Manuscript Preparation >

Manuscripts should be written in English and should not exceed the following limits unless prior approval is obtained by the Editorial Committee:

Reviews: 5 print pages (4500 words)

Original Articles: 4 print pages (3600 words)

Case Reports and Technical Notes: 3 print pages (2700 words)

Brief Communications: 2 print pages (1800 words)

**Letters to the Editor**: 1 print page (900 words)

Word limits include the main text, references, tables and figures. Each table and figure counts as 225 words. Manuscripts exceeding the above limits could be subject to additional fees. Letters to the editor should include within one figure or table.

Manuscripts should be divided into the following sections: Introduction, Materials and Methods, Results, Discussion, Disclosure of conflict of interest, and References.

# 1) Title page

- Title: If the title exceeds 15 words, add running heads within 12 words.
- Author's full names: If there are multiple institutions, the name and the institution should be numbered so that they can be distinguished.
- · Institutional affiliations
- Corresponding author contact: full name, full address, telephone and fax numbers, and e-mail address.
- 2) Abstract (No abstract in "Letters to the editor") Within 200 words
- 3) Keywords (Not in Japanese, Excludes "Letters to the editor")
- 2 to 5 keywords
- ※ Follow MeSH(Medical Subject Headings).

# 4)References

The author's name should be listed from the leading author to the third author, and when four or more, list the first three followed by "et al." Number references in the text



in consecutive order with superscript Arabic numbers in unpaired parentheses and list references in order of citation in the text. If the manuscript includes any previously published figures, etc., authors should obtain written permission to reproduce the material from the copyright owner and original authors.

Letters to the editor shall be provide within three volumes of the references.

The style of citation is as follows:

#### Journal articles:

von Reutern GM, Goertler MW, Bornstein NM, et al.: Grading carotid stenosis using ultrasonic methods. Stroke 2012; 43: 916-921.

#### Books:

Zwiebel WJ, Pellerito JS: Introduction to vascular ultrasonography, Philadelphia, PA: Elsevier Science, 2004, 496 p.

# Sections or Chapters in Books:

Saver JL, Feldmann E: Basic transcranial Doppler examination: Technique and anatomy, in: Babikian VL, Wechsler LR (Eds.), Transcranial Doppler Ultrasonography, St. Louis, Mosby Publishing Co., 1993, p11–28.

#### Annual meeting abstracts:

Matthias Reinhard: Cerebral autoregulation: from concepts to clinical application. Neurosonology 2015; 28(Suupl): PES-1, 65-66.

#### Electronic book, electronic paper:

Sugawara R, Horinaka S, Yagi H, et al.: Central blood pressure estimation by using N-point moving average method in the brachial pulse wave [internet]. Hypertens Res 2015; 38, 336–341; doi:10.1038/hr.2015.5.

# Web site:

U.S. National Library of Medicine: Structured Abstracts. Information for Publishers [internet]. [updated 2014 Oct 01, accessed 2015 Jul 23], http://www.nlm.nih.gov/bsd/policy/structured\_abstracts.html.

Indicating is unnecessary if an updating date is unknown.

The name of a website will be omitted when it is the same as an author name.

# 5) Figures, photographs and tables

All figures and tables must be in English. Figures and photographs must be print quality and must be submitted as Microsoft PowerPoint files. Black and white figures and photographs are printed free of charge. If you wish to have your figures or photographs printed in color, this must be clearly stated, in the cover letter. Color printing is subject to a fee of 20,000 yen (tax inclusive) per page. Insert each table on a separate page after the reference list along with a brief title and footnotes. Figure titles and legends can be

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inserted after the tables or provided with the figures themselves in the separate figure files. Letters to the editor should include within one figure or table.

# 6) Terminology

Terminology shall comply with the "Terminology of Neurosonology" of the Japan Academy of Neurosonology. Units for numerical quantity to be used shall be unified to those of International System of Units (SI) in principle including m, mm,  $\mu$  m, kg, g, mg, m2, l, ml, h (hour), min (minute), s (second) and °C (cm may be used conventionally). Arabic numbers shall be used for expressing figures.

#### 7) Abbreviations

When an abbreviation must be used, it should be defined at first appearance. Avoid abbreviations in the title and abstract.